

**365th MEETING OF THE
STATE ENVIRONMENTAL IMPROVEMENT
AND ENERGY RESOURCES AUTHORITY
EIERA Office
425 Madison Street, Second Floor
Jefferson City, Missouri**

**July 17, 2024
10:00 a.m.**

Amended Agenda

[Join WebEx Meeting](#)

Teleconference Call Number: **1-650-479-3207**
WebEx Meeting Number (Access Code): **2634 055 4795**
Meeting Password: **wNt2WgyuT53**

1. Call to Order
2. Approval of Minutes
 - A. Approval of the Minutes from the 364th Open WebEx Meeting of the Authority held April 17, 2024, in Jefferson City, Missouri
 - B. Approval of the Minutes from the 364th Closed WebEx Meeting of the Authority held April 17, 2024, in Jefferson City, Missouri
3. Selection of Technical Service Providers
4. Updates for Greenhouse Gas Reduction Fund Programs
5. Consideration and Approval of FY2025 Authority Budgets
6. Missouri Market Development Program
 - A. Consideration and Approval of Budget Amendment – Survey Funding
7. Election of Officers
8. Other Business
 - A. Opportunity for Public Comment (Limit of Four Minutes per Individual)

B. Next Meeting Dates for 2024: August 7
 October 9
 December 11

C. Other

9. Closed Meeting Pursuant to Section 610.021 (1) and (11) RSMo. (as needed)

10. Adjournment of Closed Meeting and Return to Open Meeting

11. Adjournment of Open Meeting

The Authority may vote to close a portion of the meeting in conjunction with the discussion of litigation matters (including possible legal actions, causes of action, any confidential or privileged communications with its attorneys and the negotiation of items of a contract), real estate matters, personnel matters (including the hiring, firing, disciplining or promoting of personnel), or specification for competitive bidding pursuant to Section 610.021 (1) and (11) RSMo. (as needed).

Members to be Present: Caleb Arthur, Chair
 Mary Fontana Nichols, Vice Chair
 Deron Cherry, Treasurer, Assistant Secretary
 Nancy Gibler, Secretary

Staff to be Present: Joe Boland, Executive Director
 Mark Pauley, Deputy Director
 Angie Powell, Missouri Market Development Director
 Cathy Schulte, Fiscal Manager
 Genny Eichelberger, Office Support Assistant

Legal Counsel to be Present: David Brown, Lewis Rice LLC

**MINUTES OF THE 364TH MEETING OF THE
STATE ENVIRONMENTAL IMPROVEMENT
AND ENERGY RESOURCES AUTHORITY**

**EIERA Office
425 Madison Street, Second Floor
Jefferson City, Missouri**

**WebEx/In Person Meeting
April 17, 2024
10:00 a.m.**

EIERA MEMBERS: Caleb Arthur, Chair
Mary Fontana Nichols, Vice Chair
Deron Cherry, Treasurer/Assistant Secretary
Nancy Gibler, Secretary

EIERA STAFF: Joe Boland, Executive Director
Mark Pauley, Deputy Director
Kristin Allan Tipton, Development Director
Cathy Schulte, Fiscal Manager
Genny Eichelberger, Office Support Assistant

LEGAL COUNSEL: David Brown
Lewis Rice LLC

**OTHER
PARTICIPANTS:** Khalen Dwyer
Columbia Capital Management, LLC

Shannon Creighton
Erick Creach
Gilmore & Bell, P.C.

Eric Cowan
BofA Securities, Inc.

Rob Mellinger
Truist Securities

Guy Nagahama
Ramirez & Company

David Boyd

(AGENDA ITEM #1) CALL TO ORDER

Chair Arthur called the 364th meeting of the State Environmental Improvement and Energy Resources Authority (the “Authority”) to order at 10:00 AM. Chair Arthur took roll call and asked that the meeting record reflect a quorum was present via WebEx video conference.

(AGENDA ITEM 2) APPROVAL OF MEETING MINUTES

(AGENDA ITEM #2A) APPROVAL OF 363RD OPEN TELECONFERENCE MEETING MINUTES (FEBRUARY 15, 2024)

The next order of business was to review and approve the meeting minutes of the 363rd meeting (February 15, 2024) of the Authority.

MOTION: Motion was made by Mr. Cherry and seconded by Ms. Fontana Nichols to approve the minutes of the 363rd meeting of the Environmental Improvement and Energy Resources Authority. By roll call vote, Ms. Fontana Nichols, Ms. Gibler, Mr. Cherry and Chair Arthur all voted in favor. Motion carried.

(AGENDA ITEM #2B) APPROVAL OF 363RD CLOSED TELECONFERENCE MEETING MINUTES (FEBRUARY 15, 2024)

The next order of business was to review and approve the closed teleconference meeting minutes of the 363rd meeting (February 15, 2024) of the Authority.

MOTION: Motion was made by Mr. Cherry and seconded by Ms. Fontana Nichols to approve the closed teleconference minutes of the 363rd meeting of the Environmental Improvement and Energy Resources Authority. By roll call vote, Ms. Fontana Nichols, Mr. Cherry, Ms. Gibler and Chair Arthur all voted in favor. Motion carried.

(AGENDA ITEM #3) STATE REVOLVING PROGRAM

(AGENDA ITEM #3A) PROGRAM UPDATE

Mr. Boland stated that Sara Pringer had been promoted from Director of the Financial Assistance Center (FAC) to Deputy Director of the Division of Administrative Support. Lauren Graessle is the new FAC Director. Ms. Graessle was unable to attend the meeting today, but she plans to meet the Board at the next meeting.

Another positive development was that the Metropolitan St. Louis Sewer District passed their bond election so they can now move forward with their Clean Water State Revolving Fund (SRF) loan. Since this will be a very large loan (\$649 million), the Financial Assistance Center has requested that the Authority issue leveraged bonds to assist with financing the underlying project.

(AGENDA ITEM #3B) CONSIDERATION AND ADOPTION OF RESOLUTION DECLARING THE INTENT OF THE STATE ENVIRONMENTAL IMPROVEMENT AND ENERGY RESOURCES AUTHORITY TO ISSUE ITS REVENUE BONDS TO FINANCE FACILITIES ON BEHALF OF THE MISSOURI DEPARTMENT OF NATURAL RESOURCES (MISSOURI-AMERICAN WATER COMPANY)

Mr. Boland stated that this resolution documents the Authority's intent to reimburse FAC for the loans issued to Missouri American Water Company (MO-AM) with tax-exempt bond proceeds. Since MO-AM is privately owned, the IRS requires a separate resolution be adopted before MO-AM spends any proceeds on the construction of its project. Mr. Boland deferred to Mr. Creach with Gilmore & Bell, P.C. for comment.

Mr. Creach agreed that a separate resolution is required by the IRS due to the fact that these will be private activity bonds.

Mr. Boland added that, currently, MO-AM is the largest borrower in the Drinking Water SRF portfolio.

MOTION: Motion was made by Ms. Fontana Nichols and seconded by Mr. Cherry to Approve a Resolution Declaring the Intent of the State Environmental Improvement and Energy Resources Authority to Issue its Revenue Bonds to Finance Facilities on Behalf of the Missouri Department of Natural Resources (Missouri-American Water Company). By roll call vote, Ms. Fontana Nichols, Mr. Cherry, Ms. Gibler and Chair Arthur all voted in favor. Motion carried.

(Said Resolution 24-01 is attached hereto and made a part of these minutes as "Attachment A.")

(AGENDA ITEM #3C) CONSIDERATION AND ADOPTION OF RESOLUTION DECLARING THE INTENT OF THE STATE ENVIRONMENTAL IMPROVEMENT AND ENERGY RESOURCES AUTHORITY TO ISSUE ITS REVENUE BONDS TO

FINANCE CERTAIN WASTEWATER AND DRINKING WATER TREATMENT FACILITIES ON BEHALF OF THE MISSOURI DEPARTMENT OF NATURAL RESOURCES

Mr. Boland explained that this resolution documents the Authority’s intent to reimburse FAC for the loans issued to through both the Clean Water and Drinking Water State Revolving Loan Funds with tax-exempt bond proceeds. FAC requests the Authority issue its revenue bonds from time-to-time to provide capital to finance the projects identified in the 2024 Clean Water and Drinking Water SRF Program Intended Use Plans (IUP), and/or to reimburse the department for expenditures made with respect to direct loans issued under the SRF programs. In order to preserve the Authority’s ability to pay for certain costs incurred under the IUPs out of bond proceeds, bond counsel recommends that a similar resolution be approved on an annual basis as each IUP is adopted by the Clean Water Commission and the Safe Drinking Water Commission, respectively each fall.

Discussion ensued.

Chair Arthur said that he would entertain a motion.

MOTION: Motion was made by Mr. Cherry and seconded by Ms. Fontana Nichols to Approve a Resolution Declaring the Intent of the State Environmental Improvement and Energy Resources Authority to Issue its Revenue Bonds to Finance Certain Wastewater and Drinking Water Treatment Facilities on Behalf of the Missouri Department of Natural Resources. By roll call vote, Ms. Fontana Nichols, Mr. Cherry, Ms. Gibler and Chair Arthur all voted in favor. Motion carried.

(Said Resolution 24-02 is attached hereto and made a part of these minutes as “Attachment B.”)

(AGENDA ITEM #4) SELECTION OF CONSULTANT FOR SUSTAINABLE MATERIALS MANAGEMENT PLAN

Mr. Pauley reminded the Board that they had previously given approval to release a Request for Proposal (RFP) to produce a Sustainable Materials Management Plan (SMM). He explained that out of twelve local and national firms that were contacted, three responses were received and evaluated by the review team consisting of Authority staff, MoDNR Waste

Management staff, and the Chairman of the Missouri Solid Waste Advisory Board. Mr. Pauley stated that the firm's RFPs were included in the Board's meeting materials.

Mr. Pauley stated that staff recommends the selection of Burns & McDonnell due to their significant presence in Missouri, extensive project experience in the state, and had the lowest project cost. He said that the firm provided a clear, concise, strong proposal that seemed to best fit the needs outlined in the RFP.

Discussion ensued.

MOTION: Motion was made by Ms. Fontana Nichols and seconded by Mr. Cherry to Approve a Resolution Authorizing the State Environmental Improvement and Energy Resources Authority Approving Burns & McDonnell to Serve as Consultant in Connection with the Sustainable Materials Management Plan and Authorizing the Authority to Enter into an Agreement in Connection Therewith. By roll call vote, Ms. Fontana Nichols, Mr. Cherry, Ms. Gibler and Chair Arthur all voted in favor. Motion carried.

(AGENDA ITEM #5) UPDATE ON GREENHOUSE GAS REDUCTION FUND PROGRAMS

Mr. Boland reported to the Board that staff had not yet heard anything regarding Solar for All and that an announcement could be made by the end of April 2024. In the meantime, a lot of preparation is under way.

For the Greenhouse Gas Reduction Fund's National Clean Investment Fund (NCIF), Mr. Boland said that the three selectees were Climate United Fund (\$6.97 billion award), Coalition for Green Capital (CGC) (\$5 billion award) and Power Forward Communities (\$2 billion award). CGC's original request of \$10 billion had been reduced to \$5 billion. With this reduction, the Authority's \$100 million sub-award would most likely be reduced to \$50 million, but the NCIF is reticent to make that announcement yet. A true subawardee amount will not be announced until the end of May 2024.

Mr. Boland gave a brief summary on the legislative activities related to these programs and the state budget process.

Discussion ensued.

Shannon Creighton joined the meeting.

(AGENDA ITEM #6) OTHER BUSINESS

(AGENDA ITEM #6A) OPPORTUNITY FOR PUBLIC COMMENT (LIMIT OF FOUR MINUTES PER INDIVIDUAL)

Chair Arthur asked if anyone would like to make a public comment at this time. There were no comments.

(AGENDA ITEM #6B) NEXT MEETING DATE

Ms. Fontana Nichols appreciated the schedule for the remainder of the meetings for 2024.

Mr. Boland stated that the next meeting is scheduled for June 12, 2024, at 10:00 a.m.

(AGENDA ITEM #6C) OTHER

There was no other business to discuss.

Chair Arthur asked for a motion to close the open portion of the meeting.

(AGENDA ITEM #7) CLOSED MEETING PURSUANT TO SECTION 610.021 (11) OR (12) RSMO

MOTION: Motion was made by Ms. Fontana Nichols and seconded by Mr. Cherry to close the meeting for the purposes of discussing confidential matters including negotiated contractual matters with the Authority's attorneys and personnel matters pursuant to Section 610.021 (11) or (12) RSMo. By voice vote, Ms. Fontana Nichols, Mr. Cherry, Ms. Gibler and Chair Arthur all voted in favor. Motion carried.

(AGENDA ITEM #8) ADJOURNMENT OF CLOSED MEETING AND RETURN TO OPEN MEETING

(AGENDA ITEM #9) ADJOURNMENT OF OPEN MEETING

There being no further business to come before the Board, there was a motion to adjourn.

MOTION: Motion was made by Ms. Gibler and seconded by Mr. Cherry to adjourn the meeting. By roll call vote, Mr. Cherry, Ms. Gibler, Ms. Fontana Nichols and Chair Arthur all voted in favor. Motion carried.

Respectfully submitted,

(SEAL)

Chair of the Authority

Secretary of the Authorit

State Environmental Improvement and Energy Resources Authority
365th Board Meeting
July 17, 2024

Agenda Item #5
ADOPTION OF FISCAL YEAR 2025 BUDGETS

Issue:

Adoption of Fiscal Year 2025 Budgets to be in effect on July 1, 2024.

Action Needed:

Consideration and adoption of FY25 Budgets for the Authority, Market Development Program, Brownfields Revolving Loan Fund, Solid Waste Infrastructure for Recycling Grant (SWIFR) and Solar for All Program.

Staff Recommendation:

Staff recommends that the attached budgets be adopted.

Staff Contact:

Joe Boland, Cathy Schulte

Background:

Attached you will find information pertaining to the FY24 adopted budgets, the anticipated final FY24 expenditures and FY25 proposed budgets.

The proposed budgets are being presented for approval so we have an operating budget for the upcoming fiscal year. They are based upon a combination of FY23 and FY24 actual expenses. If any revisions are necessary as the year goes on, staff will return to the Board for approval of those changes.

Revenues are expected to increase with the award of the SWIFR grant and increased energy activity but are still conservatively estimated. You will see a separate budget for the Solar for All Program in anticipation of the final EPA award.

The SRF program has a very large number of loans anticipated to close in Fiscal Year 2025 including a handful over \$100 million. So, a bond transaction could be on the horizon depending on their cash flow needs. We took a conservative approach and did not include any additional bond fee revenue in the projections. Expense categories are generally in line with FY24 amounts.

The Market Development Budget revenues reflect the FY25 allocation of the Solid Waste Management Fund as well as those monies not expended in previous years.

Some expenses have been adjusted based on current year, but overall they are not significantly different from FY24.

The budget for the Brownfields program reflects that the Remains loan has been fully repaid and approximately \$600,000 is available for projects. At present, staff is working with two potential projects that could utilize the remainder of funds available in the coming fiscal year.

The Solar for All budget will support at least two current staff members and includes a significant amount of contractual dollars to support a technical assistance provider that will be needed to assist with the design and rollout of the program.

JB:ge

Attachments

**FY 2025 BUDGET
AUTHORITY**

Attachment "A"

	FY24 Budget	FY24 Anticipated Actuals at year end 6/30/24	Variance	FY25 Budget
Revenues/Reimbursements:				
MMDP Reimbursement	\$ 45,000	\$ 45,000	\$ -	\$ 45,000
SRF Reimbursement	\$ 215,000	\$ 187,918	\$ 27,082	\$ 215,000
NRD Reimbursement	\$ 5,000	\$ 391	\$ 4,609	\$ 3,000
Application Fees	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Issuance fees	\$ 100,000	\$ 96,050	\$ 3,950	\$ 100,000
Investment Income	\$ 50,000	\$ 15,996	\$ 34,004	\$ 52,250
Misc. Income	\$ 3,660	\$ 3,660	\$ -	\$ 3,660
TOTAL REVENUES	\$ 423,660	\$ 354,015	\$ 69,645	\$ 423,910
Expenses:				
Personal Services				
Per Diem	\$ 750	\$ 325	\$ 425	\$ 750
Office Salaries	\$ 300,000	\$ 294,807	\$ 5,193	\$ 322,277
Payroll Taxes & Fringe	\$ 170,000	\$ 168,029	\$ 1,971	\$ 184,000
Travel Expense Staff	\$ 7,500	\$ 3,873	\$ 3,627	\$ 7,500
Travel Expense Board	\$ 1,500	\$ 3	\$ 1,497	\$ 1,500
Total Personal Services	\$ 479,750	\$ 467,037	\$ 12,713	\$ 516,027
Professional Services				
Legal Fees & Exps (General)	\$ 20,000	\$ 22,212	\$ (2,212)	\$ 30,000
Legal Fees & Exps (SRF Misc.)	\$ 10,000	\$ -	\$ 10,000	\$ 10,000
Legal Fees & Exps (Other Projects)	\$ 2,000	\$ -	\$ 2,000	\$ 2,000
Accounting Fees	\$ 10,000	\$ 5,500	\$ 4,500	\$ 10,000
Audit Fees	\$ 21,000	\$ 21,000	\$ -	\$ 22,000
Misc. Professional Fees	\$ 100,000	\$ 79,421	\$ 20,579	\$ 100,000
Total Professional Services	\$ 163,000	\$ 128,133	\$ 34,867	\$ 174,000
Operating Expenses				
Equipment Maintenance	\$ 500	\$ -	\$ 500	\$ 500
Telephone & Ethernet	\$ 10,000	\$ 5,314	\$ 4,686	\$ 7,500
Office Supplies & Printing	\$ 2,000	\$ 1,753	\$ 247	\$ 2,100
Postage & Shipping	\$ 1,000	\$ 787	\$ 213	\$ 1,100
Membership Dues	\$ 4,000	\$ 3,590	\$ 410	\$ 4,000
Conference Registration	\$ 2,000	\$ 1,385	\$ 615	\$ 2,000
Subscriptions	\$ -	\$ -	\$ -	\$ -
Training	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
Board Meeting Expense	\$ 750	\$ -	\$ 750	\$ 750
Misc & Administrative	\$ 500	\$ 341	\$ 159	\$ 600
Advertising	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
Office Maintenance	\$ 200	\$ -	\$ 200	\$ 200
Rent	\$ 39,500	\$ 39,272	\$ 228	\$ 40,451
Insurance	\$ 850	\$ 961	\$ (111)	\$ 1,100
Equipment Purchases	\$ 2,000	\$ -	\$ 2,000	\$ 2,000
Computer Purchases	\$ 2,000	\$ 4,213	\$ (2,213)	\$ 4,500
Computer Software	\$ 2,000	\$ 1,705	\$ 295	\$ 2,100
Workers Comp Contingency	\$ 4,500	\$ -	\$ 4,500	\$ 4,500
NRD Direct Costs	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
Total Operating Expense	\$ 77,800	\$ 59,321	\$ 18,479	\$ 79,401
TOTAL EXPENSES	\$ 720,550	\$ 654,491	\$ 66,059	\$ 769,428
Net Increase (Decrease) in Funds	(\$296,890)	(\$300,476)		(\$345,518)

FY 2025 Budget
Missouri Market Development Program

	FY24	FY24 Anticipated Actuals	Variance	FY25
Revenues:	Budget	at fiscal year end 6/30/24		Budget
Solid Waste Management Fund	\$ 2,429,546	\$ 783,779	\$ 1,645,767	\$ 2,445,768
Investment Income	\$ -	\$ 612	\$ (612)	\$ -
TOTAL REVENUES	\$ 2,429,546	\$ 784,391	\$ 1,645,155	\$ 2,445,768
Expenses:				
Administrative				
Program Salary/Fringe	\$ 161,000	\$ 152,126	\$ 8,874	\$ 157,171
Travel	\$ 2,000	\$ 2,298	\$ (298)	\$ 2,500
Legal Expenses & Fees	\$ 1,000	\$ -	\$ 1,000	\$ 500
Accounting Fees	\$ 2,700	\$ 2,700	\$ -	\$ 2,700
Membership Fees	\$ 1,500	\$ 1,345	\$ 155	\$ 1,500
Conference/Registration Fees	\$ 2,000	\$ 925	\$ 1,075	\$ 2,000
Sponsorships	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
EIERA Costs	\$ 45,000	\$ 45,000	\$ -	\$ 45,000
Direct Costs	\$ 4,000	\$ 2,537	\$ 1,463	\$ 4,000
Training	\$ 500	\$ -	\$ 500	\$ 500
Total Administrative	\$ 224,700	\$ 206,931	\$ 17,769	\$ 220,871
Business Assistance				
Travel	\$ 2,500	\$ 1,200	\$ 1,300	\$ 2,500
Legal Expenses & Fees	\$ 35,000	\$ 16,671	\$ 18,329	\$ 35,000
Promos/Publication Design & Production	\$ 500	\$ -	\$ 500	\$ 450
Miscellaneous Expense	\$ -	\$ 31	\$ (31)	\$ 50
Direct Financial Assistance	\$ 1,010,252	\$ 292,685	\$ 717,567	\$ 1,297,349
Direct Financial Assistance-Encumbered	\$ 1,126,594	\$ 266,261	\$ 860,333	\$ 859,548
Business Initiatives	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
Business Initiatives - Encumbered	\$ -	\$ -	\$ -	\$ -
Total Business Assistance	\$ 2,204,846	\$ 576,848	\$ 1,627,998	\$ 2,224,897
TOTAL EXPENSES	\$ 2,429,546	\$ 783,779	\$ 1,645,767	\$ 2,445,768

FY 2025 Budget
Solid Waste Infrastructure for Recycling (SWIFR) Grants

FY25	Estimated	FY 25
Revenues:	Fund Balance	Budget
Balance of Available Grant Funds	\$ 537,232	\$ 537,232
	\$ -	\$ -
TOTAL REVENUES	\$ 537,232	\$ 537,232
Expenses:		
Office Salaries, Payroll Taxes & Fringe	\$ 94,252	\$ 94,252
Travel	\$ 1,250	\$ 1,250
Supplies	\$ 500	\$ 500
Contractual	\$ 440,248	\$ 440,248
Other	\$ 982	\$ 982
TOTAL EXPENSES	\$ 537,232	\$ 537,232

FY 2025 Budget
Brownfields Revolving Loan Fund - Grant Closed

FY25	Estimated	FY 25
Revenues:	Fund Balance	Budget
Balance of Repayment Funds Available	\$ 607,866	\$ 607,866
Interest	\$ 1,850	\$ 1,850
	\$ -	\$ -
TOTAL REVENUES	\$ 609,716	\$ 609,716
Expenses:		
Office Salaries, Payroll Taxes & Fringe	\$ 7,500	\$ 7,500
Travel	\$ 250	\$ 250
Supplies	\$ 1,000	\$ 1,000
Contractual	\$ 50,000	\$ 50,000
Grant/Loans	\$ 550,966	\$ 550,966
TOTAL EXPENSES	\$ 609,716	\$ 609,716

FY 2025 Budget
Solar for All Grant
 (Year One)

FY25	Estimated	FY 25
Revenues:	Fund Balance	Budget
Balance of Available Grant Funds	\$ 156,120,000	\$ 27,042,362
	\$ -	\$ -
TOTAL REVENUES	\$ 156,120,000	\$ 27,042,362
Expenses:		
Office Salaries	\$ 227,943	\$ 227,943
Fringe Benefits	\$ 137,267	\$ 137,267
Travel	\$ 17,570	\$ 17,570
Equipment	\$ 46,838	\$ 46,838
Supplies	\$ 6,245	\$ 6,245
Contractual	\$ 3,500,000	\$ 3,500,000
Other-Technical Assistance	\$ 11,397,125	\$ 11,397,125
Other-Financial Assistance	\$ 11,397,125	\$ 11,397,125
Indirect	\$ 312,250	\$ 312,250
TOTAL EXPENSES	\$ 27,042,362	\$ 27,042,362

State Environmental Improvement and Energy Resources Authority
365th Board Meeting
July 17, 2024

Agenda Item #6
MISSOURI MARKET DEVELOPMENT PROGRAM
BUDGET AMENDMENT – SURVEY FUNDING

Issue:

The EIERA, on behalf of the Missouri Department of Natural Resources, is managing the development of the Missouri Sustainable Materials Management (SMM) Plan as an update to the 2005 Missouri Solid Waste Management Plan. EIERA staff have been working with Burns & McDonnell, the contractor approved during the 364th board meeting on April 17, 2024.

An unanticipated conflict with the federal Paper Reduction Act (PRA) will impede the contractor's efforts to interview and collect critical data and insight from industry stakeholders.

Action Needed:

Consideration and approval of funding the "survey" component of this project from the Missouri Market Development Program, Business Initiatives budget item.

Staff recommendation:

Staff recommends that the Board approve this request in the amount of \$30,000.

Staff Contact:

Mark Pauley, Angie Powell

Background:

The Infrastructure Investment and Jobs Act (IIJA), also referred to as the Bipartisan Infrastructure Law (BIL), provided appropriations to the U.S. Environmental Protection Agency (EPA) to fund the Solid Waste Infrastructure for Recycling (SWIFR) Grant Program. The State of Missouri was allocated \$572,065 to update the 2005 Missouri Solid Waste Management Plan.

During the 363rd Board meeting on February 15, 2024, the board gave Authority staff approval to release a Request for Proposals (RFP) for the development of the Missouri Sustainable Materials Management Plan as update to the 2005 Missouri Solid Waste Management Plan. EIERA staff have been working with Burns & McDonnell, the contractor approved during the 364th board meeting on April 17, 2024, to carry out the scope of work which included reaching out to industry stakeholders to gather critical data and insight. An unanticipated conflict with the PRA will impede the contractor's efforts carry out this critical task.

According to the PRA, grant recipients must apply and receive clearance if requesting the same information from ten or more people or entities within a 12-month period. This includes paper and online surveys and there are no exceptions whether collection is mandatory or voluntary. This also applies to public meetings and/or hearings whether in-person or on-line.

The contractor planned to interview 3 separate groups to include:

Twenty (20) Solid Waste Management District Staff – Estimated \$13,000 Budget

Thirty (30) Organic and Composter Representatives – Estimated \$13,000 Budget

Twenty (20) Recycling Processors for various materials – Estimated \$10,000 Budget

EIERA staff feels strongly the information garnered from these surveys would be invaluable to the plan update because of critical data, in-sight, and buy-in from industry professionals/stakeholders.

The MMDP budget has \$30,000 in funds available in the FY2025 budget under Business Assistance/Business Initiatives. This allocation has been unused for the past several years.

Staff recommends that the board approve using this available funding to support the survey component of this project. This approach will allow us to gather the comprehensive data needed from stakeholders while mitigating any compliance issues with the PRA.

MP:ge