

Request for Proposals for Auditing Services

The State Environmental Improvement and Energy Resources Authority of Missouri (EIERA) is seeking proposals to perform an audit of their financial statements for the fiscal years ending June 30, 2023, 2024 and 2025 with the possibility of a three year extension if mutually agreeable to the parties.

The EIERA is a "body corporate and politic," quasi-governmental entity created by and organized under Chapter 260 of the Revised Statutes of the State of Missouri. For your information, the following items are available for your review at www.eiera.mo.gov.

1. Audits for Fiscal Years 2021 and 2022.
2. All Authority financial statements for the period ending September 30, 2022.
3. EIERA Statutes.

The examination of the EIERA's financial records is to be made in accordance with generally accepted auditing standards and the Government Audit Standards. Such tests of the accounting records and such other auditing procedures as are deemed necessary should be conducted.

Currently, the Authority is not the recipient of federal funds but there is a possibility federal funding may be received going forward. Consequently, an audit conducted in accordance with the requirements of the Single Audit Act and in compliance with OMB Circular 133A may be necessary. It is not likely that a Single Audit will be needed for Fiscal Year 2023.

Our objective is to obtain an unqualified opinion on the financial statements. Should conditions exist which would make it impossible for you to give an unqualified opinion, we will expect you to clearly set forth the reasons for such qualifications in your report.

The preparation of audit working papers and schedules, and typing of confirmations considered necessary for performance of the audit will be performed by our employees and/or accountant including those to the banks administering bonds issued by the Authority.

We request that your proposal:

1. Identify the technical qualifications of your firm.
2. Describe a proposed audit approach.
3. Provide a staffing plan - with the principal auditor designate.
4. Describe the qualifications and experience of the staff to be assigned to our audit.
5. Propose a schedule for completion of the field work by September 15 (or as close as practicable to that date) of each year and delivery of a report of all audit findings and conclusions to the Authority Board no later than October 31, of each year.
6. Contain a copy of your most recent external quality control review.
7. Provide a list of the last five governmental entities for which your firm provided audit services which included Single Audits in the past twelve months.
8. Provide a list of the last five quasi-governmental entities for which your firm provided audit services, noting whether Single Audits were conducted for each.
9. Describe your firm's commitment to women and minority employment opportunities and whether your firm is a W/MBE.

Costs should be provided by fiscal year with the costs of the Single Audit listed separately from other audit services. The fee for Single Audit services will only be paid in those years where such an audit is conducted.

To be considered, an electronic copy of your proposal must be received in our office by 4:00 p.m. Central Time on Tuesday, February 28, 2023. Proposals should not exceed 25 pages (inclusive of cover pages, tables of contents, introductory letters, peer or other reviews, appendices and all other items) and should be e-mailed to us at: EIERA@eiera.mo.gov. If you do not receive a confirmation of receipt by noon of the business day following your submittal, contact us at (573)751-4919.

Please note that cost will be an important consideration, but not the sole determining factor, in proposal evaluation. Proposals will be evaluated on a number of factors including the experience and qualifications of the firm and staff assigned as they relate to the EIERA as well as the audit approach including the proposal's demonstration of an understanding of the EIERA and its needs.

If you have any questions regarding this solicitation, please e-mail them to EIERA@eiera.mo.gov. All questions must be submitted by 4:00 p.m. Central Time on Monday, February 13, 2023, and the responses will be available for viewing as soon as practical, but no later than noon Central Time on Thursday, February 16, 2023, via a link on the Authority's website at www.eiera.mo.gov. Questions submitted after the deadline will not be answered.

It is each potential proposer's responsibility to check the website for responses to questions and RFP revisions. We will not be sending questions and responses or RFP revisions to individual firms.

Do not contact EIERA Board Members or Staff directly.